



Intellectual Property Office

Patents Form 20

Patents Act 1977 (Rule 49)

Request to correct **or update** a name or address **held by us**
(See the notes on the back of this form)

Concept House
Cardiff Road
Newport
South Wales
NP10 8QQ

1 Your reference

2 Patent application or patent number(s)
(see notes (d) & (e))

3 Full name and address of the or of each patent
applicant or proprietor
(as currently on the register or application(s))

Patents ADP number (if you know it)

4 Tick the appropriate box. I wish to:

- i) Correct an error in a name or address; or
- ii) Update a name or address
(see note (c))

5 Name and/or address to be corrected **or updated**
(i.e. as it currently looks in our records)

Patents ADP number (if you know it)

6 **Correct or** new name and/or address
(i.e. as you want it to look)

Patents ADP number (if you know it)

7 Name of your agent (if you have one)

“Address for service” in the European Economic
Area or Channel Islands to which all
correspondence should be sent
(including postcode) (see note (g))

Patents ADP number (if you know it)

8	Signature	Date
9	Name, e-mail address, telephone, fax and/or mobile number, if any, of a contact point for the applicant	

Notes

- a) *If you need help to fill in this form or you have any questions, please contact the Office on 0300 300 2000.*
- b) *Write your answers in capital letters using black ink or you may type them.*
- c) *You can use this form to request:*
- (i) A correction under s.117 of an error in a name or address (such as a typographical error); or*
 - (ii) An update to a name, address or address for service (such as a change in the applicant's name or when the applicant has moved addresses).*
- You can correct or update a name and/or address held in the register, or as found in any document filed at the Office.*
- You should use a separate form for each category if you are making more than one request.*
- d) *You may use this form for more than one application or patent if the same request is involved.*
- e) *If there is not enough space for all the relevant details on any part of this form, please continue on a separate sheet of paper and write "see continuation sheet" in the relevant part(s) of the form. Any continuation sheets should be attached to this form.*
- f) *Once you have filled in this form remember to sign and date it.*
- g) *Although you may have an address for service in the Channel Islands, any agent you appoint to act for you must reside in or have a place of business in the European Economic Area or Isle of Man.*

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Fax: 01633 817 777

www.gov.uk/ipo

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